RULES OF CHELMSFORD MOTOR CLUB

TITLE

1.1 The name of the Club shall be referred to as Chelmsford Motor Club (hereinafter referred to as the "Club") and registered as the "Motor Sport Club of Chelmsford Limited" (MoA [1])

1.2 The registered office of the Club will be situated in England. (MoA [2])

1.3 The Club is established for the purposes expressed in the Memorandum of Association. [MoA [3])

1.4 The name of the Club shall not be given by a member as their address for any trade advertising or business purposes or in connection with any legal proceedings.

2 OBJECTS

2.1 To promote the sports and pastimes of motoring in all its branches and to encourage social intercourse between the members of the Club. (MoA [3a])

2.2 To carry on and maintain and conduct a Club for the purpose of the said sports and pastimes. (MoA [3b])

2.3 To hold, arrange and/or promote, motoring events, rallies, races, car shows, hill climbs, gymkhanas, trials, competitions and the like in accordance with the requirements of the Motor Sports Association Ltd ' and any other appropriate governing bodies'. (MoA [3c])

2.4 To arrange lectures, discussions, socials and other meetings as may be deemed desirable by the Committee and to offer and grant or contribute towards the provision of prizes, awards and distinctions, and to promote, give or support dinners, balls, concerts, social events and other entertainments, and to publish magazines and periodicals. (MoA [3d])

2.5 To be affiliated to the Motor Sports Association Ltd and any other appropriate governing bodies and shall subscribe to, become a member of or co-operate with, any regional association or club, whether incorporated or not, whose objects are altogether or in part similar to those of the Club. (MoA [3e])

2.6 To provide members with information, advice and assistance on matters connected with motoring and motor sport. (MoA [3f])

2.7 To monitor the local administration of the laws and regulations affecting motoring and motor sport and to report any proposed local action or scheme to the Motor Sports Association Ltd and any other appropriate governing bodies'. (MoA [3g])

2.8 To afford members such benefits and privileges, as it may be possible to arrange. (MoA 3h])

2.9 To do all such other things as are incidental or conducive to the attainment of the above Objects or any of them. (MoA [3i])

2.10 Members of the Club may, at the discretion of the Committee, be paid expenses whilst engaged on Club business provided this business has been authorised by the said Committee. (MoA [3j])

2.11 The income and property of the Club, whencesoever derived, shall be applied solely towards the promotion of the Objects of the Club as set forth in the Memorandum of Association, and no portion thereof shall be paid or transferred directly or indirectly, by way of dividend, bonus or otherwise howsoever by way of profit, to members of the Club. (MoA [4])

3 MEMBERSHIP

3.1 Full Membership

3.1.1 Full membership of the Club is open to any person who has attained the age of 16 years. (AoA [1])

3.1.2 The number of members with which the Club proposes to be registered shall be unlimited. (AoA [2])

3.1.4 All applicants for membership to the Club shall sign a Form of Application stating their name, address, and agreeing to be bound by the rules, if elected and such form shall be signed by their Proposer and Seconder. The Form of Application may be electronic, namely via the Internet or by electronic mail. (AoA [8a])

3.1.5 The annual subscription shall become due on the first day of January in each year. (AoA [9b])

3.1.6 On payment of the subscription fee, membership shall be operative from the first day of the month in which they apply and shall remain valid until 31st December, subject to the approval of the Committee. (AoA [8d])

3.1.7 Any Member elected after the first day of August in any year shall pay a provisional subscription to be fixed from time to time by the Committee at their absolute discretion. (AoA [9a])

3.1.8 Any member whose subscription has not been paid by 31st July in any year will automatically cease to be a member of the Club. (AoA [9c])

3.1.9 No member whose subscription is in arrears shall participate in any activities of the Club or be entitled to receive any benefit from their membership, or be entitled to any award. (AoA [9d])

3.1.10 No candidate whose application for membership of the Club has been refused shall again be submitted for election within twelve months of the rejection, nor shall they take part in any Club activities. (AoA [8c])

3.2 Family Membership

3.2.1 Family membership shall provide membership to the immediate family [partner and children up to the age of 17 years] of a full member subject to only receiving one copy of correspondence per family.

3.3 Competition Membership

3.3.1 Competition member is a class of membership that entitles the holder to compete in events organised by the Club during the period of that event. This class of membership confers no other privileges and shall be valid only for the period of the relevant event.

3.3.2 Competition members must have attained the relevant age for the event concerned.

3.4 Honorary Members

3.4.1 At a General Meeting, any full member may nominate a current or past member who has rendered special service to the Club, to Honorary Life membership.

3.4.2 The immediate family of Honorary Members will not automatically be eligible for family membership but may apply for Full membership in accordance with Rule 3.1

3.5 Honorary Life Presidents

3.5.1 The Presidents and Vice-Presidents shall be elected at the Annual General Meeting on the nomination of the existing Committee and shall retire annually, but shall be eligible for re-election. (AoA [35])

3.5.2 The Presidents and Vice-Presidents are ex-officio Members of the Committee. (AoA [43])

3.5.3 Such nominations to be restricted to a maximum of two per year. Nominations will normally be in recognition of exceptional service to the Club over a long period of time.

3.5.4 The immediate family of Presidents and Vice Presidents will not automatically be eligible for family membership but may apply for Full membership in accordance with Rule 3.1

3.6 Membership Fee

3.6.1 A membership fee of such sum as the Club shall in General Meeting determine, shall be charged for all membership categories of the Club, but the membership fee may be remitted at the discretion of the Committee in special cases. (AoA [8b]).

3.6.2 Subscription fees shall not be refundable.

3.7 Resignation

3.7.1. Any member wishing to resign their membership shall inform the Secretary in writing with reasons and date of when the resignation takes effect. Any member not renewing their fee by 31st July shall be deemed to have resigned. (AoA [9e])

3.8 Expulsion of Members

3.8.1 The Committee shall, at a meeting convened for the purpose after calling upon a member to give any explanation they may think fit, ask for their resignation, or expel such members,

who in their opinion, have been guilty of conduct that is prejudicial to the interests of the Club, or of Motor Sport in general. (AoA [11])

3.8.2 Committee members shall be given at least 7 days notice that a question of resignation or expulsion is to be discussed at a meeting of the Committee. (AoA [12])

3.8.3. The member whose expulsion is under consideration shall be given at least 7 days notice of such a meeting and shall be allowed to offer an explanation of their conduct verbally or in writing. If two thirds of the Committee members present vote for their expulsion they will cease to be a member of the Club. (AoA [13])

3.8.4 Any member convicted of an offence arising from their being in charge of a motor vehicle in any Club run or invited event or whilst on Club business may be liable to expulsion dependent upon the prevailing circumstances. (AoA [14])

4 MEETINGS

4.1 General Meetings

4.1.1 All General Meetings, other than Annual General Meetings, shall be called Extraordinary General Meetings. (AoA [17])

4.1.2 A minimum of twenty-one day's notice in writing of every Annual General Meeting and of every meeting convened to pass a Special Resolution, and a minimum of fourteen days notice in writing of every other General Meeting (exclusive in every case both of the day on which it is served or deemed to be served and of the day for which it is given), specifying the place, the day and the hour of meeting, and in the case of special business the general nature of that business, shall be given in manner hereinafter mentioned to such persons (including the Auditors) as are under these presents or under the Act entitled to receive such notices from the Club, but with the consent of all the members having the right to attend and vote thereat, or of such proportion of them as is prescribed by the Act in the case of meetings other than Annual General Meetings, a meeting may be convened by such notice as those members may think fit. (AoA [19])

4.1.3 The accidental omission to give notice of a meeting to, or the non-receipt of such notice by, any person entitled to receive notice thereof shall not invalidate any resolution passed, or proceeding had, at any meeting. (AoA [20])

4.1.5 The Secretary must be informed in writing of any matter for discussion at a General Meeting, the text of the matter signed by at least two members to be sent to the Secretary at least fourteen days before the date of any proposed meeting, for inclusion in the Agenda. (AoA [21])

4.1.6 The Agenda and all other matters notified to the Secretary for discussion at a General Meeting should be made available to all members, seven days prior to the meeting, by individual copy, posting on Club web site or on Club notice board. (AoA [22])

4.1.7 No business, which is not included on the proposed Agenda, shall be discussed at a General Meeting unless every member present is in full agreement. (AoA [23])

4.1.8 No one can take part in general Meetings unless they have been duly elected as full members and have paid their subscriptions according to these rules. (AoA [24])

4.1.9 All business shall be deemed special that is transacted at an Extraordinary General Meeting, and all that is transacted at an Annual General Meeting shall also be expenditure account and balance sheet, and the reports of the Committee and of the Auditors, the election of members of the Committee in the place of those retiring, and the appointment of, and the fixing of the remuneration of, the Auditors. (AoA [25])

4.1.10 No business shall be transacted at any General Meeting unless a quorum is present when the meeting proceeds to business. Save as herein otherwise provided twelve members personally present shall be a quorum. [AoA [26])

4.1.11 If within half an hour from the time appointed for the holding of a General Meeting a quorum us not present, the meeting, if convened on the requisition of members, shall be dissolved. In any other case it shall stand adjourned to the same day in the next week, at the same time and place, or at such other place as the Committee may determine, and if at such adjourned meeting a quorum is not present within half an hour from the time appointed for holding the meeting the members present shall be a quorum. (AoA [27])

4.1.12 The Chairman of the Committee shall preside as Chairman at every General Meeting, but if there be no such Chairman, or it at any meeting the Chairman shall not be present within fifteen minutes after the time appointed for holding the same, or shall be unwilling to preside the members present shall choose some member of the Committee, or if no such member be present, or if all the members of the Committee present decline to take the chair, they shall choose some member of the Club who shall be present to preside. (AoA [28])

4.1.13 The Chairman may, with the consent of any meeting at which a quorum is present (and shall if so directed by the meeting) adjourn the meeting from time to time, and from place to place, but no business shall be transacted at adjourned meeting other than business which might have been transacted at the meeting from which the adjournment took place. Whenever a meeting is adjourned for thirty days or more, notice of the adjourned meeting shall be given in the same manner as of an original meeting. Save as aforesaid, the members shall not be entitled to any notice of an adjournment, or of the business to be transacted at an adjourned meeting. (AoA [29])

4.2 Annual General Meeting

4.2.1 The Club shall hold a General Meeting in every calendar years as its Annual General Meeting at such time and place as may be determined by the Committee, and shall specify the meeting as such in the notices calling it, provided that every Annual General Meeting shall not be held more than fifteen months after the holding of the last preceding Annual General Meeting. (AoA [15]).

4.2.2 The Annual General Meeting shall;

a) Receive from the Committee a full statement of accounts duly audited showing the receipts and expenditure for the year ending.
b) Receive from the Committee a report of the activities of the Club during the preceding year
c) Elect the officials and Committee of the Club and Auditors
d) Decide any resolution, which may be submitted to the meeting

(AoA [16]).

4.3 Extraordinary General Meeting

4.3.1 The Committee may whenever they think fit convene an Extraordinary General Meeting, and Extraordinary General Meetings shall also be convened on such requisition, or in default may be convened by such requisitions as provided by Section 132 of the Act. (AoA [18])

4.2 VOTES AT MEETINGS

4.2.1 At any General Meeting a resolution put to the vote of the meeting shall be decided on a show of hands, unless a poll is, before or upon the declaration of the result of the show of hands, demanded by the Chairman or by at least three members present in person or by proxy, or by a member or members present in person or by proxy and representing one-tenth of the total voting rights of all the members having the right to vote at the meeting, and unless a poll be so demanded a declaration by the Chairman of the meeting that a resolution has been carried, or carried unanimously or by a particular majority, or lost, or not carried by a particular majority, and an entry to that effect in the minute book of the Club shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against that resolution. The demand for a poll may be withdrawn. (AoA [30])

4.2.2 Subject to the provisions of 4.2.1. Above, if a poll be demanded in manner aforesaid, it shall be taken at such time and place, and in such manner, as the Chairman of the meeting shall direct, and the result of the poll shall be deemed to be the resolution of the meeting at which the poll was demanded. (AoA [31])

4.2.3 No poll shall be demanded on the election of a Chairman of a meeting, or on any question of adjournment. (AoA [32])

4.2.4 Subject as hereinafter provided, every member shall have one vote. (AoA [35])

4.2.5 In the case of an equality of votes, whether on a show of hands or on a poll, the Chairman of the meeting shall be entitled to a second or casting vote. (AoA [33])

4.2.6 The demand of a poll shall not prevent the continuance of a meeting for the transaction of any business other than the question on which a poll has been demanded. (AoA [34])

4.2.7 Save as herein expressly provided, no member other than a member duly registered, who shall have paid every subscription and other sum (if any) which shall be due and payable to the Club in respect of his membership, shall be entitled to vote on any question either personally or by proxy, or as a proxy for one only other member, at any General Meeting. (AoA [36])

4.2.8 Votes may be given on a poll either personally or by proxy. On a show of hands a members present only by proxy shall have no vote, but a proxy for a corporation may vote on a show of hands. A corporation may vote by its duly authorised representative appointed as provided by section 139 of the Act. A proxy must be a member. (AoA [37])

4.2.9 The instrument appointing a proxy shall be in writing under the hand of the appointer or their attorney duly authorised in writing, or if such appointer is a corporation under its common seal, if any, and, if none, then under the hand of some officer duly authorised in that behalf. (AoA [38])

4.2.10 The instrument appointing a proxy and the power of attorney or other authority (if any) under which it is signed or a materially certified or office copy thereof shall be deposited at

the office not less than forty-eight hours before the time appointed for holding the meeting or adjourned meeting at which the person named in the instrument proposes to vote, or in the case of a poll not less than twenty-four hours before the time appointed for the taking of the poll, and in default the instrument of proxy shall not be treated as valid. No instrument appointing a proxy shall be valid after the expiration of twelve months from the date of its execution. (AoA [39])

4.2.11 A vote given in accordance with the terms of an instrument of proxy shall be valid notwithstanding the previous death or insanity of the principal or revocation of the proxy or of the authority under which the proxy was executed, provided that no intimation in writing of the death, insanity or revocation as aforesaid shall have been received at the office before the commencement of the meeting or adjourned meeting at which the proxy is used. (AoA [40])

4.2.12 Any instrument appointing a proxy shall be in the following form or as near thereto as circumstances will admit –

"I of
a member of hereby appoint
of and failing him
of
to vote for me and on my behalf at the (Annual or Extraordinary, or Adjourned, as the case may be) General Meeting of the Association to be held on the day of and at every adjournment thereof.

As witness my hand this day of 20 "

The instrument appointing a proxy shall be deemed to confer authority to demand or join in demanding a poll. (AoA [41])

5 ELECTION OF OFFICERS

5.1 The President, Vice President, Chairman, Vice Chairman, Secretary, Treasurer and General Purposes Committee shall be elected at the Annual General Meeting of The Club and subject to termination of office by resignation or otherwise shall remain in such office until their successors are appointed at the next Annual General Meeting following their appointment. (AoA [45])

5.2 The retiring officers and other members of the General Purposes Committee shall be eligible for re-election. (AoA [46])

5.3 The Officers of the Club shall be the Chairman, Vice Chairman, Secretary and Treasurer and must have served as a Committee Member for a full calendar year immediately prior to being elected. Officers will be ex-officio members of Club Committees. (AoA [47])

6 COMMITTEE

6.1 Management

6.1.1 The business of the Club shall be managed by the Committee who may pay all such expenses of, and preliminary and incidental to, the promotion, formation, establishment and registration of the Club as they think fit, and may exercise all such powers of the Club, and do on behalf of the Club all such acts as may be exercised or done by the Club in General Meeting, subject nevertheless to any regulations of these presents, to the provisions of the statues for the time being in force and affecting the Club, and to such regulations, being not

inconsistent with the regulation made by the Club in General Meeting shall invalidate any prior act of the Committee which would have been valid if such regulation had not bee made. (AoA [50])

6.1.2 The members for the time being of the Committee may act notwithstanding any vacancy in their body; provided always that in case the members of the Committee shall at any time be or be reduced in number to less than the minimum number [10] prescribed by or in accordance with these presents, it shall be lawful for them to act as the Committee for the purpose of admitting person to membership of the Club filling up vacancies in their body, or of summoning a General Meeting, but not for any other purpose. (AoA [51)

.

6.1.3 The Committee may from time to time and at any time appoint any member of the Club as a member of the Committee, either to fill a casual vacancy or by way of addition to the Committee, provided that the prescribed maximum [25] be not thereby exceeded. Any member so appointed shall retain his office only until the next Annual General Meeting, but he shall then be eligible for re-election. (A0A [48])

6.1.4 Until otherwise determined by a General Meeting, the number of the members of the Committee shall not be less than ten or more than twenty five. (AoA [44)

6.1.5 No person who is not a full member of the Club and no person who is a minor [a person who has not attained the age of 16 years] shall in any circumstances be eligible to hold office as a member of the Committee. (AoA [49])

6.1.6 The Committee may meet together for the despatch of business, adjourn and otherwise regulate their meetings as they think fit, and determine the quorum necessary fore the transaction of business. Unless otherwise determined a quorum shall be at least one half of the members of the Committee. Questions arising at any meeting shall be decided by a majority of votes. In case of an equality of votes the Chairman shall have a second or casting vote. (AoA [61])

6.1.7 On the request of a member of the Committee the Secretary shall, at any time, summon a meeting of the Committee by notice serviced upon the several members of the Committee. A member of the Committee who is absent from the United Kingdom shall not be entitled to notice of a meeting.(AoA [62])

6.1.8 A resolution in writing signed by all the members for the time being of the Committee or of any Committee of the Committee who are entitled to receive notice of a meeting of the Committee or of such a Committee shall be as valid and effectual as if it had been passed at a meeting of the Committee or of the Committee or of such Committee duly convened and constituted. (AoA [70])

6.1.9 The Committee shall from time to time elect a Chairman who shall be entitled to preside at all meetings of the Committee at which he shall be present, and may determine for what period he is to hold office, but if no such Chairman be elected, or if at any meeting the Chairman be not present within five minutes after the time appointed for holding the meeting and willing to preside, the members of the Committee present shall choose one of their number to be Chairman of the meeting.(AoA [63])

6.1.10 A meeting of the Committee at which a quorum is present shall be competent to exercise all the authorities, powers and discretions by or under the regulations of the Club for the time being vested in the Committee generally. (AoA [64])

6.1.11 The Committee may delegate any of their powers to committees consisting of such member or members of the Committee or Club, as they think fit, and any sub-committee so formed shall, in the exercise of the powers so delegated, conform to

any regulations imposed on it by the Committee. The meetings and proceedings of any such sub-committee shall be governed by the provisions of these presents for regulating the meetings and proceedings of the sub-committee so far as applicable and so far as the same shall not be superseded by any regulations made by the Committee. No sub-committee shall consist of more than twelve persons? (AoA [65])

6.1.12 All acts bona fide done by any meeting of the Committee or of any sub-committee of the Committee, or by any person acting as a member of the Committee, shall, notwithstanding it be afterwards discovered that there was some defect in the appointment or continuance in office of any such member or person acting as aforesaid, or that they or any of them were disqualified, be as valid as if every such person had been duly appointed or had duly continued in office and was qualified to be a member of the Committee. (AoA [66])

6.1.13 A Committee member who without reasonable excuse, fails to attend three consecutive meetings shall be understood to have resigned from the Committee. (AoA [67])

6.1.14 In agreeing to serve on the Committee, the member agrees to be legally and financially bound by these Rules and to be liable to reimburse the Club for any unauthorised withdrawal other than by fraudulent act. (AoA [68])

6.1.15 The Committee shall cause proper minutes to be made of all appointments of officers made by the Committee and of the proceedings of all meetings of the Club and of the Committee, and all business transacted at such meetings, and any such minutes of any meeting, if purporting to be signed by the Chairman of such meeting, or by the Chairman of the next succeeding meeting, shall be sufficient evidence without further proof of the facts therein stated. (AoA [69])

6.2 Secretary

6.2.1 The Secretary shall be elected at the Annual General Meeting for such time, at such remuneration and upon such conditions as they think fit, and any Secretary so appointed may be removed by them. The provisions of sections 177 and 179 of the Companies Act shall apply and be observed. The Committee may from time to time by resolution appoint an assistant or deputy Secretary, and any person so appointed may act in place of the Secretary if there be no Secretary capable of acting. (AoA [52])

6.3 Disqualification of Members of the Committee

6.3.1 The office of a member of the Committee shall be vacated:-

a) If a receiving order is made against them or they makes any arrangement or composition with their creditors.

b) If they become~~s~~ of unsound mind.

c) If they cease to be a member of the Club.

d) If by notice in writing to the Club they resign office.

e) If they cease to hold office by reason of any order made under section 188 of the Act.

f) If they are removed from office by a resolution duly passed pursuant to section 184 of the Act.

g) If they cease to be a member by virtue of section 185 of the Act.

(AoA [54])

6.4 Rotation of Members of the Committee

6.4.1 At the Annual General Meeting to be held in every all the members of the Committee for the time being shall retire from office. (AoA [55])

6.4.2 A retiring member of the Committee shall be eligible for re-election. (AoA [56])

6.4.3 The Club may, at the meeting at which a member of the Committee retires in manner aforesaid, fill up the vacated office by electing a person thereto, and in default the retiring member shall, if offering himself for re-election, be deemed to have been re-elected, unless at such meeting it is expressively resolved not to fill such vacated office, or unless a resolution for the re-election of such member shall have been put to the meeting and lost. (AoA [57])

6.4.4 No person not being a member of the Committee retiring at the meeting shall, unless recommended by the Committee for election, be eligible for election to membership of the Committee at any General Meeting, unless within the prescribed time before the day appointed for the meeting there shall have been given to the Secretary notice in writing, by some member duly qualified to be present and vote at the meeting for which such notice is given of his intention to propose such person for election, and also notice in writing, signed by the person to be proposed, of his willingness to be elected. The prescribed time above mentioned shall be such that, between the date when the notice is served, or deemed to be served, and the day appointed for the meeting there shall be not less than four nor more than twenty-eight intervening days. (AoA [58])

6.5.5 The Club may from time to time in General Meeting increase or reduce the number of members of the Committee, and may make the appointments necessary for effecting any such increase. (AoA [59])

6.5.6 In addition and without prejudice to the provisions of section 184 of the Companies Act, may by Extraordinary Resolution remove any member of the Committee and may by an Ordinary Resolution appoint another qualified member in their stead. (AoA [60])

7 ACCOUNTS

7.1 The Committee shall cause proper books of account to be kept with respect to:-

a) All sums of money received and expended by the Club and the matters in respect of which such receipts and expenditure take place;

b) All sales and purchases of goods by the Club; and

c) The assets and liabilities of the Club.

(AoA [71])

7.2 Proper books shall not be deemed to be kept if there are not kept such books of accounts as are necessary to give a true and fair view of the state of the affairs of the Club and to explain its transactions. (AoA [72])

7.3 The books of account shall be kept at the office or, subject to the Act, at such other place or places as the Committee shall think fit, and shall always be open to the inspection of the members of the Committee. (AoA [73])

7.4 The Committee shall from time to time determine whether and to what extent and at what times and places and under what conditions or regulations the accounts and books of the Club or any of them shall be open to the inspection of members not being members of the Committee, and no member (not being a member of the Committee) shall have any right of inspecting any account or book or document of the Club except as conferred by statute or authorised by the Committee or by the Club in General Meeting. (AoA [74])

7.5 At the Annual General Meeting in every year the Committee shall lay before the Club a proper income and expenditure account for the period since the last preceding account (or in the case of the first account since the incorporation of the Club) made up to a date not more than four months before such meeting. Every such statement shall be accompanied by proper reports of the Committee and the Auditors, and copies of such statement and reports (all of which shall be framed in accordance with any statutory requirements for the time being in force) and of any other documents required by law to be annexed or attached thereto or to accompany the same shall not less than twenty-one clear days before the date of the meeting, subject nevertheless to the provisions of the Act, be sent to the Auditors and to all other persons entitled to receive notices of General Meetings in the manner in which notices are hereinafter directed to be served. The Auditors' report shall be open to inspection and be read before the meeting as required by the Act. (AoA [75])

7.5 The financial year of The Club shall end on 31st October. (AoA [76])

7.6 The Treasurer in the name of the Club shall bank all monies of the Club and no disbursements shall be made there from except in accordance with the forms or forms authorised by the Committee. (AoA [77])

7.7 No single payment of £500 or more (or multiple payments totalling such an amount in respect of one event] may be authorised without formal Committee approval. However, whenever possible expenditure in excess of £250 should be presented to the Committee in advance of expenditure being incurred. (AoA [78])

7.8 The Clerk of the Course is responsible for the financial costs of events that they organise and the authorisation of arising expenses. (AoA [79])

7.9 Accounts for events will be prepared and presented to the Committee for approval. This will normally be retrospective when considerable expenses are incurred that do not coincide with a Committee Meeting. (AoA [80])

7.10 The Clerk of the Course will be informed of their responsibilities to provided detailed accounts by the Chairman, Vice Chairman or Treasurer prior to events. (AoA [81])

7.11 Once at least in every year the accounts of the Club shall be examined and the correctness of the income and expenditure account ascertained by a duly appointed Auditor. (AoA [82])

7.12 Auditors shall be appointed and their duties regulated in accordance with the Act, the members of the Committee being treated as the Directors mentioned in those sections. (AoA [83])

8 RULES

8.1 Observance and Interpretation of Rules

8.1.1 Every member binds himself or herself to abide by the Rules of the Club and also any modifications thereof made in conformity with such rules and also accept as final and binding the decision of the Committee in all cases of dispute or disagreement as to the interpretations of these rules. (AoA [4])

8.2 Amendment to Rules

8.2.1 Any alteration of these Rules can only be made at General Meeting provided that details of the proposed alteration or alteration are included in the notice of the General Meeting and that the resolution proposing such alteration is carried by two thirds of those present and voting at such General Meeting. (AoA [5])

8.2.2 Every full member of the Club shall be able to inspect a copy of Club Rules upon election and make a copy at their own expense. Committee members will be provided with a copy of Club rules on election and following any approved and agreed changes. A copy of latest Club rules will be published on the Club Internet site. (AoA [6])

9 BADGES AND TROPHIES

9.1 Any badges issued to a member by or for the Club whether by fees or otherwise shall cease to be displayed upon termination or non-renewal of membership.

9.2 All perpetual trophies remain the property of the Club and shall be returned upon request or after eleven months which ever is the sooner.

10 NOTICES

10.1 A notice may be served by the Club upon any member, either personally or by sending it through the post in a prepaid letter, addressed to such member at their registered address or notified e-mail address as appearing in the register of members. (AoA [84])

10.2 Any member described in the register of members by an address not within the United Kingdom, who shall from time to time give the Club an address within the United Kingdom at which notices may be served upon him, shall be entitled to have notices served upon him at such address, but, save as aforesaid and as provided by the Act, only those members who are described in the register of members by an address within the United Kingdom shall be entitled to receive notices from the Club. (AoA [85])

10.3 Any notice, if served by post, shall be deemed to have been served on the day following that on which the letter containing the same is put into the post, and in providing such service it shall be sufficient to prove that the letter containing the notice was properly addressed and put into the post office as a prepaid letter. (AoA [86])

11 LIABILITY

12.1 The liability of the members is limited. (MoA [5])

12.2 Every member of the Club undertakes to contribute to the assets of the Club, in the event of the same being wound up while they are a member, or within one year after they

cease to be a member, for payment of the debts and liabilities of the Club contracted before they ceased to be a member, and the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributories among themselves, such amount as may be required not exceeding £1. (MoA [6])

12.3 The Club shall not be liable for;

a) Any claim made in respect of any costs incurred by a member whilst pursuing the activities of the Club unless previously agreed by the Committee.

b) Any claims concerning injury, damage or loss, no matter how incurred.

13 DISSOLUTION

13.1 The Club may be dissolved by a Special General Meeting convened by the Committee or on the requisition of the majority of the members. (AoA [88])

13.2 If the resolution were passed the Committee shall forthwith liquidate the affairs and assets of the Club. (AoA [89])

13.3 Clause 7 of the Memorandum of Association relating to the winding up and dissolution of the Club shall have effect as if the provisions thereof were repeated in these Articles. (AoA [87])

13.4 If upon the winding up or dissolution of the Club there remains after the satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid or distributed among the members of the Club but shall be given or transferred to a registered Charity or some other institution or institutions having charitable objects similar to the objects of the Club and which prohibit the distribution of its income and property among its or their members to an extent at least as great as is imposed on the Club under or by virtue of clause 4 hereof, such institution or institutions to be determined by the members of the Club at or before the time of dissolution, and if and so far as effects cannot be given to such provision, then to some charitable objects. (MoA [7])